Annex 1: Master Table of Authority in Procurement (this version abolishes and replaces the version dated 1 October 2023, and shall be effective as of 1 September 2024. The purpose of the revision is to revise TABLE A: Delegation of authority for procurement of goods and services)

ANNEX I
Master Table of Authority in Procurement

UNOPS Master Table of Authority in Procurement (Effective 1 September 2024)

Activity [1] [2]	**Level 1**	**Level 2**	**Level 3**	**Level 4**
Approve the result of pre-qualification	Unlimited	Unlimited	Unlimited	Unlimited
Award[3] contracts further to the use of formal or informal methods of solicitation (Competitive Process) and their subsequent amendments. Award contracts further to pre-selection[4]	$50,000	$250,000	$500,000	$2,000,000
Award call-off orders against LTAs Award call-off order amendments against LTAs	$50,000	$250,000	$500,000	Unlimited
Award contracts and their potential subsequent amendments resulting from the direct contracting of a source of supply as per FRR Rule 118.05 a) exceptions (ii) to (x)[5] (excluding contracts further to pre-selection) Not including call off orders against LTAs nor the situations within a pre-awarded contingency indicated below	$50,000	$100,000	$250,000	$250,000
Approve variations and claims for works contracts or amendments for goods and services contracts within pre-awarded contingency	$50,000	$500,000	Unlimited	Unlimited
Sign awarded contracts, awarded LTAs, awarded call-off orders, and awarded amendments	Unlimited	Unlimited	Unlimited	Unlimited

Activity [1] [2]	Level 1	Level 2	Level 3	Level 4
Sign contracts pursuant to no objection mechanism from International Financial Institutions (e.g., World Bank) and UN organizations	Unlimited	Unlimited	Unlimited	Unlimited
Approve retroactive or post-facto cases[6]	None	None	$250,000	$250,000

*All values displayed are up to, but not including, the amounts indicated for each level and exclusive of taxes and duties.

Footnotes:

1 All values displayed are up to, but not including, the amounts indicated for each level and exclusive of taxes and duties.

2 Some of these activities require either pre-clearance by a procurement reviewer before the PA's decision (see section 2.6 in the Procurement Manual), or else review by a CPC subject to the review thresholds.

3 Award is as per UNOPS FRR, the authorization given by authorized personnel to establish a commitment. In this context, it includes the activities by which the PA authorizes issuance of contracts, LTAs, call-off orders, or amendments thereof. The request for award shall be submitted to the PA with the appropriate level of DOA for their review and award of contract.

4 Please consult the OI on Acceptance of Engagement Agreements for particular provisions regarding pre-selection.

5 DOA holders under the Individual Contractor Agreement (ICA) modality cannot award a contract on the basis of a broadly-defined exception to a formal method of solicitation, e.i. FRR118.05 (a) (vi), (viii), (ix) and (x).

6 Regional directors or deputy regional directors and HQ Directors are the only persons authorized to approve retroactive or post-facto cases for amounts of up to $250,000. For amounts up to $100,000 it required pre-clearance by the Procurement Reviewer, and for amounts above USD100,000 and up to $250,000 requires CPC review. Retroactive or post-facto cases related to call-off orders against LTAs equal or above US$ 50,000 can only be approved by the Regional directors.