INTERNAL AUDIT AND INVESTIGATIONS GROUP

UNITED NATIONS OFFICE FOR PROJECT SERVICES (UNOPS)

FINANCIAL AUDIT REPORT

20 October 2022

PROJECT NAME: COVID RESPONSE PROGRAMME
PROJECT NUMBER: 11934-013
COUNTRY: BELGIUM
AUDITOR: BDO LLP
PERIOD SUBJECT TO AUDIT: 1 JANUARY 2020 TO 31 DECEMBER 2021
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## Acronyms and abbreviations

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAC</td>
<td>Cities Alliance Cluster</td>
</tr>
<tr>
<td>IAIG</td>
<td>Internal Audit and Investigations Group</td>
</tr>
<tr>
<td>IESBA</td>
<td>International Ethics Standards Board for Accountants</td>
</tr>
<tr>
<td>ISA</td>
<td>International Standards on Auditing</td>
</tr>
<tr>
<td>UNOPS</td>
<td>United Nations Office for Project Services</td>
</tr>
<tr>
<td>US$</td>
<td>United States Dollars</td>
</tr>
</tbody>
</table>
Financial audit report

Audit opinion on the project financial statement

Unmodified opinion

We have audited the accompanying project financial statement for the project ‘COVID Response Programme’ ("the project") (oneUNOPS project ID 11934-013), which is implemented and managed by the UNOPS Cities Alliance Cluster (CAC), for the period from 1 January 2020 to 31 December 2021.

In our opinion, the financial statement gives a true and fair view of, in all material respects, the income and expenditure of the project ‘COVID Response Programme’ ("the project") (oneUNOPS project ID 11934-013), for the period from 1 January 2020 to 31 December 2021 in conformity with the terms of the agreements and in accordance with International Public Sector Accounting Standards.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those provisions and standards are further described in the ‘Auditor’s responsibility for the audit of the project financial statement’ section of this report.

We are independent of UNOPS in accordance with the IESBA Code of Ethics for Professional Accountants. We have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Management responsibility for the financial statement

Management is responsible for the preparation and fair presentation of the financial statement in accordance with International Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of a financial statement that is free from material misstatement, whether due to fraud or error.

Auditor’s responsibility for the audit of the project financial statement

The objectives of our audit are set out in the terms of reference for the audits of UNOPS projects, as issued by the Internal Audit and Investigations Group (IAIG) of UNOPS, and include obtaining reasonable assurance about whether the project financial statement is free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of the project financial statement.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also identify and assess the risks of material misstatement of the project financial statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Use of this report**

This report is made solely to UNOPS, in accordance with terms of reference defined by UNOPS. Our work has been undertaken so that we might state to UNOPS those matters we are required to state to it in accordance with UNOPS's terms of reference and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than UNOPS, for our work, for this report, or for the opinions we have formed.

**Project financial statement**

This is attached as Annex I to this report.

Robert Waters  
Partner  
BDO LLP  
55 Baker Street  
London W1U 7EU  
20 October 2022
Responsibility statement by management

This is attached as Annex II to this report.
Annex I – Project financial statement
Dear Sir/Madam,

Subject: ANNUAL FINANCIAL STATEMENT

We enclose the Annual Financial Statement for project **11934-013 - COVID Response Programme**, which commenced in year **2020** and indicates the incurred expenditure as at **31 Dec 2021**.

We draw your attention to the following:

a. Total funds received: US$ 3,424,810 which includes interest earned: US$ 57
b. Incurred expenditure and management fee: US$ 3,393,808
c. Commitments: US$ 973
d. Fund Balance: US$ 30,029

If you have any questions, please do not hesitate to contact UNOPS.

Yours Sincerely,
ANNUAL FINANCIAL STATEMENT

Project: 11934-013 - COVID Response Programme
Partner(s): 1018 - Cities Alliance
As on: 31 Dec 2021

Income:

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2021</th>
<th>Total Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contributions</td>
<td>3,424,753.82</td>
<td>-</td>
<td>3,424,810</td>
</tr>
<tr>
<td>Interest</td>
<td>2,725.33</td>
<td>(2,668.83)</td>
<td>56.50</td>
</tr>
</tbody>
</table>

Total Income A 3,424,810

Less: Project Expenses

<table>
<thead>
<tr>
<th>Period-Years</th>
<th>2020</th>
<th>2021</th>
<th>Total Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Project(s) Expense 1,098,489.15</td>
<td>Project(s) Expense 2,117,432.57</td>
<td>3,393,808</td>
</tr>
<tr>
<td></td>
<td>Management Fees 51,759.13</td>
<td>Management Fees 126,210.04</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Net Exchange Gain/Loss 6.51</td>
<td>Net Exchange Gain/Loss (89.40)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1,150,254.79</td>
<td>2,243,553.21</td>
<td>2,443,808.21</td>
</tr>
</tbody>
</table>

Total Expenditure B 3,393,808

Less: Project Capitalised Assets: C 0
Less: Project Advances D 0

Project Cash Balance (Surplus) A-B-C-D 31,002

Less: Actual Commitments

<table>
<thead>
<tr>
<th>Commitments</th>
<th>E</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO Commitments</td>
<td>901</td>
<td></td>
</tr>
<tr>
<td>HR Commitments</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Projected Fees on Commitments</td>
<td>72</td>
<td></td>
</tr>
<tr>
<td>Project Fund Balance (Surplus)</td>
<td>A-B-C-D-E</td>
<td>30,029</td>
</tr>
</tbody>
</table>

Notes:
❖ All amounts are in USD. Transactions in non-USD have been converted to USD at the UN operational rate of exchange as on the date of the transaction.
❖ The statement is prepared in accordance to IPSAS reporting requirement, the reported figure under commitment is for information and it discloses only the expected utilisation of project funds as of the reporting period, these commitments are not charged as an expense until the goods are delivered or services rendered.

Comment:
Please note that the final audit report of UNOPS financial statements for 2021, as per regular process, has not yet been shared by the UN Board of Auditors. The audit itself has been concluded and the Board of Auditors has shared its observations with UNOPS. None of these raise any concerns about the integrity and completeness of the client project records that have been used to prepare the attached Financial Report. Should the reported figures need to be adjusted, UNOPS will provide a revised statement without delay.

Certified by:

Date: 29 June 2022

Report run on: 29 Jun 2022
Annex II – Responsibility Statement by Management
Responsibility Statement by Management

The United Nations Office for Project Services (UNOPS) management is responsible for the preparation, integrity and fair presentation of the Financial Statement of the UNOPS Project ID. 11934-013 - COVID Response Programme. The Statement presented in annex I, has been prepared in accordance with the applicable UNOPS regulations and rules.

We do hereby state that, in our opinion:

Financial Statement

The Financial Statement as reported presents fairly in all material aspects, the expenditure of US$ 3,393,808 incurred by the UNOPS office for the period 01 January 2020 to 31 December 2021 in accordance with the accounting policies set out in the Notes to the Statement and in conformity with approved activities and budgets of UNOPS Project ID. 11934-013 - COVID Response Programme.

(Signature)  
Place: UNOPS HQ, Copenhagen
Date: 14 September 2022

(Signature)  
Place: Geneva
Date: 16 September 2022

(Signature)  
Place: Brussels
Date: 16 September 2022